
JOB TITLE: SPANISH TEACHER (K-6)

Full Time / Exempt

Salary Range: Based on Experience

School Description:

Eugenio María de Hostos Charter School is in its 22nd year of operation as a K-12 school, serving over 900 students. EMHCS offers a dual language program in grades K-2 and a Spanish Language Arts program for grades 3-12. Our school is fortunate to have staff, students, and parents working together to create partnerships for learning. It is the mission of the Eugenio María de Hostos Charter School to create a safe and nurturing community of learners where students earn the Seal of Biliteracy (English and Spanish), learn to advocate for social justice, and are prepared to enjoy and access what the world has to offer.

Summary of Position:

A school Spanish teacher will work with students to teach basic Spanish. The teacher will develop lesson plans focused on essential skills to speak, read, and write Spanish. The teacher will instruct elementary students in grades K-6, The teacher will help students build on fundamentals they learned in elementary school to prepare them for high school curricula. The teacher will teach a few subjects or one specialized subject. Under the general supervision of the building principal and administrators, the teacher is responsible to facilitate student success and growth in academic and interpersonal skills through implementing the core curriculum.

Essential Functions:

- Develops and administers school core curriculum
- Promotes a classroom environment conducive to individualized and small group instruction and student learning, and adapts teaching methods to meet students' varying needs
- Develops lesson plans and instructional materials and translates lesson plans into learning experiences to best utilize the available time for instruction
- Encourages parental involvement in students' education and ensures effective communication with students and parents
- Communicates the level of student achievement and progress toward the established classroom, school, and state standards to parents
- Ensures that students' conduct conforms with the standards and policies at EMHCS and establishes and maintains standards of student behavior needed to achieve a functional learning atmosphere in the classroom
- Coordinates with other professional staff members, especially within grade level, to evaluate and access the curriculum
- Participates in professional development opportunities, staff meetings, committees, and school-wide events
- Supervises students in activities that take place outside of the classroom during the school day
- Prepares and maintains accurate and complete records as required by law and school policy
- Follows State Education Department Regulations
- Other duties and responsibilities as assigned by the supervisor and CEO

All employees of the Eugenio María de Hostos are expected to demonstrate:

- A commitment to the vision and mission of the school
- Acceptance, appreciation, and respect for cultural diversity
- A Commitment to continuous professional growth
- A commitment to work cooperatively and effectively with other staff members
- A sense of flexibility in working with an expanding school
- A commitment and passion for improving the education of children
- The ability to reflect on one's performance

Skills and Abilities:

- Must have experience working with school-age children in a structured setting
- Must obtain a clear background check through fingerprinting
- Must be able to follow oral and written instructions
- Must be available for meetings and training outside working hours as needed
- Must have the ability to reflect on one's performance
- Must be committed to working the full school year and summer as needed
- Must be able to interact positively with others individually and in teams
- Must be sensitive to each family's values, beliefs, traditions, and cultural influences

Education/Experience:

- Master's Degree Preferred
- Successful prior teaching experience preferred
- Must have a New York State Teacher Certification or in progress
- Spanish required for bilingual positions
- Working knowledge of word processing, internet applications, and computer literacy

Physical Demands:

This position does require occasional standing, squatting frequent sitting, and lifting of up to approximately 10lbs.