## BELIEVE, ACHIEVE, SUCCEED.

# **Kodak High School Campus**

#### EMHCS STUDENT PHONE POLICY & GUIDELINES

At EMHCS, Instructional Time is considered valuable, and distractions are removed. Therefore, **Phones are not to be used during school.** Every student is assigned a personal Yondr Pouch. While the Yondr Pouch is considered school property, each student must bring their Pouch with them to school every day and keep it in good working condition.

#### **DAILY PROCESS**

As students arrive to school, they will:

- 1. Turn their phone off.
- 2. Place their phone inside their Pouch and secure it in front of school staff.
- 3. Store their Pouch in their backpack for the day.
- 4. If students bring in a smartwatch or earbuds they will be required to go into the pouch as well.

At the end of the day, students will unlock and open their Pouch, remove their phones, close their Pouch and put it in their backpack. Students must bring their Pouch to school with them each day.

\*Students arriving late or leaving early will pouch/unpouch their phones at the security desk.

### **VIOLATIONS**

#### Pouch Damage / Lost Pouch / Using Phone During School

• If a student damages their Pouch or is caught on their phone, Administration will collect the phone/Pouch and call home for a **Parent Pickup and a \$10 fee for a replacement Pouch.** 

### Examples of damage:



- Ripped
- Cut
- Torn
- Pen/pencil marks
- Bent/cut pin
- Signs of force to black button on flap

#### Forgotten Pouch

If a student forgets their Pouch, their phone will be collected and Admin will call home to remind the Parent of the policy. The phone will be returned to the student at dismissal.

• Repeated violation of this policy will result in further disciplinary action.

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